



JKCSC/LAC/DA/2024-25

### LIBRARY ADVISORY COMMITTEE COMPOSITION

JKCSC has been continuously enhancing and updating its well-equipped Library as it is one of the key learning resources which assists students in fulfilling their information requirements and helps its faculty in supplementing classroom lectures. There is a Library Advisory Committee is constituted with the Principal as its Chairperson and 5 members from different academic departments, the Administrative department, the library expert. The Committee extends advice and suggests new ideas from time to time regarding the developmental activities of the Library.

#### Members List

Sr. No.	Name of the Member	Appellation	Designation
1	Dr. Shrddha M. Bhome	Principal, Tilak Education Society's J. K. College of Science and Commerce	Chairperson
2	Mrs. Smruti Koyande	Librarian	Convener, Member
3	Mrs. Remya Anilkumar	IQAC Coordinator	Advisor (IQAC)
4	Mrs. Siddhi Malpekar	Assistant Professor, Department of Information Technology, Tilak Education Society's J. K. College of Science and Commerce	Member, Head of Department BSc. Information Technology
5	Dr. Mahesh Dalvi	Librarian, Satish Pradhan Dnyansadhana College, Thane	Library Expert
6	Ms. Yasmin Dhuru	First Year Bcom (Accounting & Finance)	Student Representative

### **Duty Allocation :**

- Library collection development
- Promoting Library services
- The library committee decides policy matters for the general functioning of the Library.
- The library committee members finalize the policy for the procurement of books and journals.
- Review the library budget and advise on the same
- Help the librarian to sort out problems in the library
- To acquire books and journals and other related materials (both in hard and soft copies) and formulate guidelines for such acquisition and periodic stock verification, Library discipline, user services, etc.
- To frame and amend any rules prescribed for the use of the library services by the readers
- To ensure scrutiny and approval the indents for books received from faculties / student-teachers
- To monitor and evaluate, from time to time, trends and developments in information technologies, networking, Library automation, etc., and to advise the Librarian on the adoption
- To authorize Alumni/individuals/institutions<sup>0</sup> from outside to make use of Library services on a temporary basis
- To scrutinize the Annual Report of the Library system prepared and submitted by the Librarian to the Library Advisory Committee Meeting.